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April 3, 2020

**RE: COVID-19 EXEMPTION**

To Whom It May Concern:

VanDyk Mortgage Corporation (VanDyk) is a nationwide Mortgage Banking Company.

We are well apprised of and strictly following various state and local Stay-at-Home Orders as well as the U.S. Department of Homeland Security's and the Cybersecurity and Infrastructure Security Agency's (CISA) guidance on essential critical infrastructure workers during COVID-19 response.

Per the various state and local orders as well as guidance from CISA, VanDyk and its vendors provide essential services and as such may continue operations. While VanDyk has implemented minimum basic operations, requiring any employee who can work from home to do so, some field work is still required. Please let this serve as a request to allow the bearer of this letter to continue with their duties as assigned.

Should you have any questions or concerns regarding this letter, please contact VanDyk's Legal Department at 616-974-9248.

Thank You.

VanDyk Mortgage Corporation

